



**JONATHAN E. FIELDING, M.D., M.P.H.**  
Director and Health Officer

**JONATHAN E. FREEDMAN**  
Chief Deputy Director

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February 1, 2012

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.  
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT AN AWARD  
FROM THE NATIONAL QUALITY FORUM**

This is to notify you that I am exercising the delegated authority approved by your Board on April 19, 2011, to accept and execute grants and awards from federal, State, and other public and private agencies in amounts not to exceed \$100,000 per term, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

On September 19, 2011, I notified your Board of acceptance of a Letter of Intent (LOI) from the National Quality Forum (NQF) for the period of September 6, 2011 through November 15, 2011, in the amount of \$31,398, in anticipation of a forthcoming agreement for an estimated total amount of \$62,796, for a term of September 6, 2011 through December 1, 2011, to prepare an environmental scan and a commissioned paper for NQF's population health project. Acceptance of the LOI allowed the Department of Public Health (DPH) to begin work on the project and provide a first draft of the commissioned paper.

At that time, I informed your Board that during the term of the LOI, the NQF and DPH would negotiate a definitive agreement governing the project. Subsequently, the scope of work for the project was revised and the agreement negotiated to only include those services provided through November 15, 2011.

Under the delegated authority referenced above, I am accepting and executing a grant award (Subcontract Number HHSM-500-2009-00010C) from the NQF in the amount of \$12,278 for the term of September 6, 2011 through November 15, 2011.

County Counsel has reviewed and approved Subcontract Number HHSM-500-2009-00010C as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:im  
#02102

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors